



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 03, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

39 December 3, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE THE AIRPORT LAYOUT PLAN PROJECTS FOR BRACKETT FIELD,
COMPTON/WOODLEY, AND EL MONTE AIRPORTS; AND AUTHORIZE THE DIRECTOR OF
PUBLIC WORKS TO APPLY FOR AND ACCEPT THREE FEDERAL AVIATION
ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANTS AND THREE STATE OF
CALIFORNIA DEPARTMENT OF TRANSPORTATION CALIFORNIA AID TO AIRPORTS
PROGRAM AIRPORT IMPROVEMENT
PROGRAM MATCHING GRANTS
(SUPERVISORIAL DISTRICTS 1, 2, AND 5)
(3 VOTES)**

SUBJECT

These actions are to approve the airport projects and authorize the Director of Public Works or her designee to apply for and accept three separate Federal and State grants to complete the Airport Layout Plans for Brackett Field, Compton/Woodley, and El Monte airports.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve the proposed Airport Layout Plan projects for Brackett Field, Compton/Woodley, and El Monte airports, with a total proposed project cost estimate of \$450,000.
2. Authorize the Director of Public Works or her designee to apply for and accept three Federal Aviation Administration Airport Improvement Program Grants and three State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grants for the proposed Airport Layout Plan Projects for Brackett Field, Compton/Woodley, and El Monte airports.

3. Approve an exception to the County of Los Angeles Grant Policy by delegating authority to the Director of Public Works or her designee to timely accept three Federal Aviation Administration Airport Improvement Program Grants and three State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grants for the proposed Airport Layout Plan projects for Brackett Field, Compton/Woodley, and El Monte airports.

4. Authorize the Director of Public Works or her designee to conduct business with the Federal Aviation Administration and the State of California Department of Transportation on all matters related to the grant funds for the proposed Airport Layout Plan Projects for Brackett Field, Compton/Woodley, and El Monte airports, including execution of the grant agreements and signing requests for reimbursement.

5. Authorize the Director of Public Works or her designee to undertake the proposed Airport Layout Plan projects for Brackett Field, Compton/Woodley, and El Monte airports and to approve amendments, extensions of time and minor changes in project scope, and to release retention and accept the work of the aviation planning consultant services.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to approve the proposed Airport Layout Plan (ALP) projects for Brackett Field, Compton/Woodley, and El Monte airports (Projects) and authorize the Department of Public Works to apply for and accept three Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grants and three State of California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) AIP Matching Grants.

The proposed Projects consist of updating three ALPs. The current ALPs for the subject airports are outdated and are required by the FAA to be updated every 10 years. The ALP serves as a critical planning tool that depicts both existing facilities and planned development for an airport. Sponsors of federally-obligated airports are required to ensure that all capital improvement projects are included on an FAA-approved ALP prior to obtaining State or Federal grant funding for such projects. Public Works will include proposed capital improvement projects to the updated ALPs in order to be eligible for future State or Federal grant funding. These proposed projects will include, but not be limited to: major pavement repairs to the runways, taxiways, ramp/apron areas, lighting/signage upgrades, and other future capital improvement projects.

On November 8, 2011, Agenda Item 20, the Board approved the Director of Public Works (Director) or her designee to award and execute as-needed planning services agreements for aviation planning services at the five County of Los Angeles airports to support the Airport Capital Improvement Program. The proposed Projects will be completed by a qualified as-needed aviation planning consulting firm.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). Implementation of the recommended actions will authorize Public Works to seek grant funds from outside sources to increase the County of Los Angeles' (County) project funding capabilities, will provide an improved and more accommodating facility for airport customers, and will support quality public works infrastructure services to the communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated total cost for all three ALP updates is \$450,000 or \$150,000 for each ALP update. The budget for the Projects includes \$427,500 for Consultant Services and \$22,500 in County Services for project management.

Funds for these projects are available in the 2013-14 Public Works Aviation Enterprise Fund (M02) Budget. The anticipated FAA AIP Grants of \$405,000 will reimburse the Public Works Aviation Enterprise Fund (M02), which equals a minimum of 90 percent of the proposed Projects' cost. The Caltrans CAAP AIP Matching Grant of \$20,250 will reimburse the Public Works Aviation Enterprise Fund (M02), which equates to a maximum of 5 percent of the FAA AIP Grant amount.

The Project Schedule and Budget Summary are included in Enclosure A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the Caltrans CAAP Regulations, local government approval is required before submitting an application for grant funding.

Following the FAA AIP Grant offer, Public Works typically has less than one week to execute the grant agreements. To meet this short deadline from the FAA, Public Works recommends that the Board approve an exception to the County's grant policy, which requires that all grants are to be accepted by the Board. The proposed exception to the grant acceptance policy would allow the Director to accept both the FAA AIP Grant and the Caltrans CAAP AIP Matching Grant on behalf of the County.

On July 11, 2000, the Board approved guidelines for the acceptance of State and Federal grants in the amount of \$100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for the Board's review prior to carrying out activities covered under the grant. The enclosed Grant Management Statement for the FAA AIP Grant, Enclosure B, has been prepared to conform to this requirement.

All grant agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(4) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from the completion of the Projects, which will result in a more efficient development plans for the airports. Therefore, by updating the ALPs, it will allow the airport to obtain State and Federal grant funding for capital improvement projects.

CONCLUSION

Please return three adopted copies of this letter to the Department of Public Works, Aviation Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid.

GAIL FARBER

Director

GF:RLS:pmd

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office

**AIRPORT LAYOUT PLAN PROJECTS FOR
BRACKETT FIELD, COMPTON/WOODLEY, AND EL MONTE AIRPORTS**

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Submit Grant Application to the FAA	January 2014
Receive FAA Grant Award	March 2014
Select As-Needed Airport Planning Consultant	April 2014
Project Start	May 2014
Project Completed	March 2015

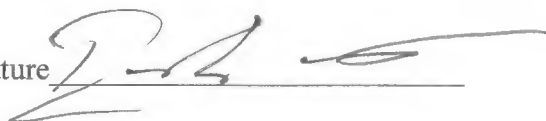
II. INDIVIDUAL AND AIRPORT LAYOUT PLAN PROJECTS BUDGET SUMMARIES		
Project Activity	Proposed Individual Budget	Proposed Total Budget
Construction		
Low Bid Construction Contract	\$0	\$0
Job Order Contract	0	0
Change Orders	0	0
Departmental Crafts	0	0
Youth Employment	0	0
Construction Consultants	0	0
Misc. Expense	0	0
Telecomm Equip – Affixed to Building	0	0
Civic Arts	0	0
Subtotal	\$0	\$0
Consultant Services		
Site Planning	\$142,500	\$427,500
Hazardous Materials	0	0
Geotech/Soils Report and Soils Testing	0	0
Material Testing	0	0
Cost Estimating	0	0
Topographic Surveys	0	0
Construction Management	0	0
Construction Administration	0	0
Environmental	0	0
Move Management	0	0
Equipment Planning	0	0
Legal	0	0
Construction/Change Order	0	0
Other:	0	0
Subtotal	\$142,500	\$427,500
County Services		
Code Compliance Inspection	0	0
Quality Control Inspection	0	0
Design Review	0	0
Design Services	0	0
Contract Administration	0	0
Project Management	\$7,500	\$22,500
Project Management Support Services	0	0
ISD Job Order Contract Management	0	0
DPW Job Order Contract Management	0	0
ISD ITS Communications	0	0
Project Security	0	0
Project Technical Support	0	0
Office of Affirmative Action	0	0
County Counsel	0	0
Other:	0	0
Subtotal	\$7,500	\$22,500
TOTAL	\$150,000	\$450,000

Los Angeles County Chief Executive Office

Grant Management Statement for Grants \$100,000 or More

Department: Public Works		
Grant Project Title and Description		
Airport Layout Plan Projects – Brackett Field, Compton/Woodley, and El Monte Airports		
Funding Agencies	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Federal Aviation Administration (FAA) and California Department of Transportation (Caltrans)	Airport Improvement Program (AIP) and California Aid to Airports Project Matching Grant (CAAP)	Less than 1 week after receipt of grant agreement
Total Amount of Grant Funding:		
\$405,000 (FAA) and \$20,250 (Caltrans)		County Match: \$24,750
Grant Period: 9 months (est.)	Begin Date: 03/14 (est.)	End Date: 12/14 (est.)
Number of Personnel Hired Under This Grant: 0	Full Time: N/A	Part Time: N/A
<u>Obligations Imposed on the County When the Grant Expires</u>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
b.) Identify other revenue sources (describe below)	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/>	No <input type="checkbox"/> N/A <input type="checkbox"/>
Impact of additional personnel on existing space:		
N/A		
Other requirements not mentioned above:		
N/A		

Department Head Signature



Date:

11-4-13